

Little Woodhouse

NEIGHBOURHOODPLAN

Public Forum held 17 June 2025 at 6.00 -7.30pm
Room 3 Swarthmore Centre 2-7 Woodhouse
Square LS3 1AD

How was the public engaged?

Forum meeting with reports on the Little Woodhouse Neighbourhood Plan (LWNP) and website.

Who engaged the public?

Little Woodhouse Neighbourhood Planning Forum (LWNPF)

How were they engaged?

Emails to members of LWNP Forum and to LWCA members and local organisations.

Where and when did the engagement take place? Tuesday 17 June 2025 by Zoom online session hosted Barbara Mitchell

Who was engaged? How many people were involved? 11 people (including 8 residents) attended the meeting with a further 8 apologies.

Present: Deryck Piper (DP) (chair), Barbara Mitchell (BM), Peter Baker (PB), Sue Thomas (ST), Garance Rawinsky (GR), Celita Huggins (CelitaH), Mark Pullan (MP), Helen Graham ((HG), Richard Scott (RS) John Coates (JC) Celia Hession (CeliaH).

Apologies: Kwame Steadman (KS) (LCC), Joanna Gabrilatsou (Luminate), Ian MacKay (IM), Babette Dorton Scott (BDS), Philip Graham (PG), Sylvia Landells (SL), Fe Uhuru (FE) , Freda Matthews(FM)

Notes: Barbara Mitchell

How did the public engage?

Verbal report and discussion of responses to PSC consultation.

Circulated documents – Agenda; Draft Minutes of last Forum ; draft evidence papers for Policy CI.

1 Introduction and welcome

DP opened meeting and thanked people for their attendance. BM provided a list of apologies. DP reported the recent death of Kay Hartley, a member of the Forum who last attended in May 2024. A minute's silence was held in her memory.

Public Engagement

17 June 2025 REPORT

2 Minutes of last Neighbourhood Planning Forum held 17 June 2025

The Forum minutes of 1of 4 March 2025 were agreed as an accurate record.

2a Matters Arising

No matters arising other than the agenda.

3 Neighbourhood Plan Progress report

3a Evidence for Policy C! Community facilities

Community facilities in neighbourhood plans are defined: *Where proposals for developments would result in the loss of any of the following existing facilities or services, satisfactory alternative provision should be made within the community if a sufficient level of need is identified.*

BM introduced two documents –

Part 1 contains the evidence for the list of Community Facilities:

- Hyde Park Surgery
- Park Dale Hall (Marlboroughs)
- Post Office, Woodsley Road
- Rosebank Primary and Nursery School
- Swarthmore Education Centre
- Woodsley Community Centre.

The second document has two more parts:

Part 2 is a summary of the **Walkable Neighbourhood framework of local facilities applied to Little Woodhouse.** (Based on the Mott MacDonald study for LCC, 2022, part of the Technical Report for the Local Plan Update.)

Part 3 contains a list of facilities prepared and presented to the Forum in 2024.

Discussion points:

- **Pubs** had been removed following comments from LCC that these were covered by licensing regulations
- PB noted that pubs had been included in the Holbeck NP. Several members

Little Woodhouse

NEIGHBOURHOODPLAN

remarked on their importance for social cohesion.

- Noted that **the Highland** pub has recently re-opened. Other well used pubs include the Kirkstall Brewery, Archive Bar, Fox and Newt and other restaurant/bars. Agreed to add paragraph to note this in the evidence paper.
- **Higher Education** – this category had been added following the discussion of the last forum. Because of the significance of the University to the area, including as a landlord, this should be highlighted in the evidence.
- **Places of worship** – this category should be highlighted as important for social cohesion, not only for this area, but for other communities across the city.
- Problem of **unavailability of the Park Dale Hall**. Owned by the Council but not enough resources to re-open. PB pointed out that the NPplan has to run until 2033 and circumstances could change and we would like to keep it in use.
- DP reported that a recent discussion about the proposed **Leeds List** was to be based on a list of all public buildings.
- GR asked about the future demand for **GP and Schools** with the developments south of Kirkstall Road. DP said this should be flagged up with the West End Riverside design team which is attending the next Community Forum on 8 July 2025
- **Nurseries** – should include the LGI, Univ creches
- Include **Swarthmore café** and **Hyde Park Picture House**.
- **Car parking** – MP reported that due to the recategorizing of the Josephs Well carpark as commercial, incurring rates charges, there would be a loss of free parking there.

DP asked for the approval of the meeting for this approach to the evidence paper. It was agreed.

Public Engagement

17 June 2025 **REPORT**

3b Progress on the Neighbourhood Plan

PB reported that the discussions with Leeds City Council had been completed: KS had been very helpful in drawing together feedback from several departments. The working group (PB DP BM) had also had a very constructive meeting with Kate Newell of the Conservation Team.

The structure of the Plan – some comments had suggested that Appendices may not be considered as part of the Plan itself, so it is proposed to include some Appendices as part of the Plan and others as evidence. It is proposed to reorder the Neighbourhood Plan as follows:

Part 1 Policies

Part 2 General Design Guidance (Aecom)

Part 3 Student Accommodation Design Code

Part 4 Park Lane Design Code

Appendices

Appendix A Heritage Area Appraisal and Management Plan

Appendix B Non Designated Heritage Assets & Positive Buildings

Appendix C Character Analysis (Aecom)

Appendix D Green Infrastructure

Appendix E Local Green Spaces

Appendix F Community facilities

Discussion with Kate Newell had centred on the differences between **NDHAs and positive buildings**. An NDHA was usually where original features had survived: where there were alterations e.g. large dormers, the building could be classified as a positive building, and the area or setting could also be seen as either NDHA or positive. A map has been drawn up with all these illustrated and a list of the detailed descriptions. Example: NDHA - 9-13 Claremont Grove have retained original windows and dormers; 1-7 and 2-6 Claremont Grove positive buildings because of alterations to windows and cellars, but nevertheless contribute to the setting. DP reported that the discussion he had attended had also focused on settings as well as buildings.

3c Further work to complete the NPlan

It was agreed that the Working Group (DP PB BM) should continue to complete the following before the next Forum meeting.

- Resolve points raised by Joanne Gabrilatsou
- Arrange meeting with University of Leeds following LCC feedback and to discuss acknowledgement of importance of the university to the Area.
- Complete text amendments and update website.
- Complete Statement of Consultation.

5 Date of the next LWNP Forum meeting

Tuesday 16 September 2025 – Joseph’s Well – entrance from the car park nearest to the Inner Ring Road

Thanks to Mark Pullan for the offer of a venue for the next Forum meeting.

Reminder of Joint meeting of LW Community Forum and LW Neighbourhood Planning Forum

Tuesday 8 July 2025 starting 5.30pm at the Civic Hall – discussion of future design of development of the West End Riverside

Amended Walkable Neighbourhood- continued over ...

Little Woodhouse

NEIGHBOURHOODPLAN

Public Engagement

4 March 2025 **REPORT**

Walkable Neighbourhoods - facilities in Little Woodhouse - LWNP Forum 4 March 2025 revised 17 June

Facilities identified as significant From the Mott MacDonald study for LCC 2022 - 20 minute neighbourhoods consultation responses (quoted in LBU Group D 2024)

Italics - *Categories added by LWNP Forum discussion

Rank - In the study 5 is weighed highest for both range and importance

Rank	Facilities	In LW (up to 15 min walk)	Nearby - walkable
5 (most important)	Transit stop	Burley Rd, Kirkstall Rd, Moorland Rd, Woodhouse Square	Train and bus stations in city centre
	Parks or green spaces	Ten Local green spaces	Woodhouse Moor Leeds Liverpool Canal path
	Convenience store	Woodsley Rd Local centre, + shops along Burley Rd Corner stores - Kendal La, Belle Vue Rd, Hyde Park Rd, Woodsley Rd	Queens Rd
	GP practice	Hyde Park Surgery (Woodsley Rd)	Burley Park Surgery
	Pharmacies	Two at Woodsley Rd Local centre	
	Post Box	Belle Vue Rd, Clarendon Road, Kendal Lane, Marlborough Towers, Woodhouse Square, Woodsley Rd	University Rd
4	ATM	Belle Vue Rd, Burley St	
	Playground/recreation area	Duncombe St, Hyde Park Rd, Hanover Square	Woodhouse Moor
	Primary School	Burley Rd	Burley St Matthias
	Nursery School	Burley Rd	LGI, Univ of Leeds – staff and students
	Postal collection	See Post Box above	Royal Mail Parcel Office Wellington Bridge
	Post Office	In Londis store, Woodsley Rd Local Centre	Cardigan Fields
	Supermarket or market	Fresh food – Woodsley Road Local centre	City centre
3	Dentist	Woodhouse Square	
	Library		City centre
	Community Hall	Woodsley Rd Community Centre ££, Swarthmore Centre ££, (Park Dale Hall currently closed), use of rooms possible at Josephs Well and M&S Archive Clarendon Rd	
	Café	Swarthmore Centre (day)	

Little Woodhouse

NEIGHBOURHOODPLAN

Public Engagement

4 March 2025 **REPORT**

		Several on Burley Rd, + Westfield Rd, Hyde Park Rd - Local Centre	
	Restaurant or fast food	Many in Burley Rd and Local centre	
	Emergency services	Fire station Kirkstall Rd Samaritans Clarendon Rd	LGI A&E Clarendon Way (Leeds Central Police station on Park St has no public access)
2	Leisure centre/ gym/swim	Gryphon Centre (University of Leeds)	Cardigan Fields centre The Edge
	Pub	Fox & Newt Burley St, Kirkstall Brewery, Archive Kirkstall Rd, Highland Laddie (reopened)	Cardigan Arms
	Household waste/recycling		Cardigan Fields centre
	Bank		City centre
	Vet		
	Secondary School	Leeds City College 6 th form centre Park Lane Campus	
	<i>*Further & Continuing Education</i>	<i>Leeds City College Park Lane Campus</i> <i>Swarthmore Education Centre</i>	
	<i>*Higher Education</i>	<i>Leeds City College University Centre</i>	<i>University of Leeds</i> <i>Leeds Beckett University</i>
1	Co-working space	Burley St	
	Allotment		Woodhouse Moor allotments Burley Model allotments
	Hospital		Leeds General Infirmary Leeds Dental Institute Nuffield Hospital
	Museum or Art gallery		City centre
	Theatre or cinema		City centre Hyde Park Picture House
	Place of worship	Grand Mosque North Church Hyde Park Methodist Mission Ahlul Bayt Cultural Centre Christian Spiritualist Centre, Clarendon Rd Institute of Latter Day Saints, Clarendon Rd	All Hallows St Georges Leeds Chinese Church