

Little Woodhouse

NEIGHBOURHOODPLAN

Public Forum Meeting –
Tuesday 23 May 2023 at 6pm held at online
Zoom session hosted by Barbara Mitchell

How was the public engaged?

Forum meeting with discussion to review and update draft Little Woodhouse Neighbourhood Plan v3 (LWNP).

Who engaged the public?

Little Woodhouse Neighbourhood Planning Forum (LWNPF)

How were they engaged?

Over 70 Emails to members of LWNP Forum and to LWCA members and local organisations.

Where and when did the engagement take place? Online Zoom session.

Who was engaged? How many people were involved? 10 people attended the meeting with a further 9 apologies.

Present: Deryck Piper (DP) (chair), Peter Baker (PB), John Coates (JC), Mark Pullan (MP) (Josephs Well), Freda Matthews (FM), Garance Rawinsky (GR), Celia Hession (CH), Sue Thomas (ST), Fe Uhuru (FE), Barbara Mitchell (BM)

In attendance: none

Apologies: Cllr Abigail Marshall, Cllr Kayleigh Brooks, Cllr Javaid Akhtar, Ian MacKay (IM), Kwame Steadman (KS), Helen Graham (HG), Philip Graham (PG), Richard Scott (RS), Leah Anderson (Hyde Park),

Notes: Barbara Mitchell

How did the public engage?

Online meeting: Introductions, circulated documents, website link to two documents

Circulated documents – Agenda; Minutes of last Forum held 14 Mar 2023 and 22 Nov 2022; full copy of draft Neighbourhood Plan v3; extract copy of Vision and policy intentions; draft

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Policies and Projects section for review; suggestions for further NDHA; link to website.

Dropbox copy available -

<https://www.dropbox.com/scl/fo/7gmc69hctibxx8qctzbgulh?dl=0&rlkey=gwt875xpqalbjkq1xrhzo282u>

There are two versions: **v3 tracked v2** shows changes from v2 seen at the last Forum

DRAFT MINUTES OF MEETING

1 Introductions and welcome

Deryck Piper opened the online public meeting. The purpose of the meeting was to discuss and review the updated Neighbourhood Plan v3 to check the changes agreed in recent Forums were included, and to review gaps in evidence.

2 Minutes of Forum held 14 March 2023 previously circulated were agreed as a correct record (proposed DP, sec JC). It was noted that the AGM decisions still required endorsement from a quorate forum meeting, so keep on the agenda.

3 Update and current issues

- BM reported that Kwame Steadman had sent a progress report on the updates she is preparing to the Housing Evidence Base to include the latest census information. She has updated tables and has asked data and Intelligence Team to source further information. She has also revised the text to be easier to navigate.
- NB Images in Local Green Spaces Appendix may need to be revised to include alt text to add a description.
- Hyde Park Neighbourhood Forum meetings to update their draft Neighbourhood Plan – DP to attend 30 May. Suggested we develop a green link between our two Areas, Rosebank – Benson Court – Royal Park.

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- DP has met with Amanda Jackson (Univ of Leeds Sustainability Manager) to start work on engagement with on placement student.

4 Neighbourhood Plan v3 (N Plan v3)

<https://www.dropbox.com/scl/fo/7gmc69htibxx8qctzbgu/h?dl=0&rlkey=gwt875xpqalbjkq1xrhzo282u> There are two versions: **v3 tracked v2** shows changes from v2 version seen at the last Forum

- a. **The Vision and Objectives:** updated following March Forum **and Policies** - Housing, Heritage, Green, Community, Employment and Movement **N Plan v3**

N Plan v3 is response to feedback from the Forum and from the Leeds Neighbourhood Planning team, plus minor changes for clarification and where extra evidence has been identified and references included in footnotes. Headings have been amended to correspond with the revised objectives.

H4 Conversions to student accommodation has been changed to tighten wording: the overall aim is that accommodation needs to be usable as “normal” accommodation, which could a student or could be anyone else, both C3 and student use.

Discussion – student or C3 room size - HMOs

FM suggested small rooms might be desirable for large families. PB – there is already policy for C3 housing covering room size. BM – commented that the aim is to prevent everything being studios.

FM – a terrace house in Hanover Square was advertised as 7 bedrooms with dividing walls)
GR – do we have any say? – PB there is no say if they don't need planning permission. In the case of this policy, Council's HMO policy would apply

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and they would have to register, excessive concentration might apply. MP – if someone is dividing rooms in an existing HMO, they will need to meet minimum standards and even if long standing, will need to be HMO registered. PB – officers can make sure in Conditions that they register any increase in the number of bedrooms. MP – they are in breach of licence if they exceed the number of bedrooms.

PB – all we can do is ensure alterations and new developments provide the possibility of increased family accommodation. So item (d) says there must be communal rooms if all the rooms are studio size.

DP – the Rosebank survey showed a lot of overcrowding in rented accommodation, because of the lack of large family accommodation.

The discussion shows that Housing issues generate the most heat: we are trying to slow down the loss of family accommodation.

It was proposed to accept N Plan v3 policies to go out for general consultation – Proposed: JC sec:GR and unanimously agreed.

Other sections need to be completed before any formal submission. PB – the next version 4 will probably be the version for formal consultation.

Swift bricks (bricks that include holes for Swifts to nest) ST asked if there was any mention of Swift Bricks in the design guidelines. Noted that the inclusion of Swift bricks in all high rise buildings will be raised in parliament. PB said there was a section on natural environment and biodiversity in the Park Lane design code. Specific examples could include Swift and Bee bricks in the **HC3 Design** section, needs to be linked to appropriate habitat and not be

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restrictive (*add new item (k). PB will consult Ian MacKay and circulate a draft.*)

- b. **Projects** – are these still relevant and are there any other projects that have emerged?

The current list of Projects includes:

- P1 – City Bus – now running but no other routes within the area between Moorland Rd and Burley Rd
- P2 – Resident parking
- P3 - Footbridge improvements – LW Bridge
- P4 – Waste collection and siting
- P5 – Signage
- P6 – Burley St/Park Lane junction

The green corridors survey also identified:

- 1.1 Obstructions incl bins and parking
- 1.2 Pavement improvements – Woodhouse Square and Woodsley Rd Local Centre
- 1.3 Traffic problems – improve pedestrian crossing points – Moorland rd Kirkstall Rd
- 1.4 Bus access – Belle Vue and Woodsley Rds
- 2.1 Placemaking – signage Rosebank, Bridge and other green spaces
- 2.2 Pocket parks – 7 spaces listed
- 2.3 Play spaces – needs to consult
- 3.1 Trees – tree survey – age and replacement
- 3.2 Garden maintenance – planting guide
- 3.3 Biodiversity – guide for different sized plots

It was agreed the next Steering Groups should look at these to develop project outlines.

FM – the key asset of the area is **Heritage** especially for an inner city area – more should be made of this, N Plan should emphasise it.

- c. **Any other suggestions?** Suggestions for additional **Non Designated Heritage Assets** and Community Assets were agreed to be considered: Belle Vue Road Victorian ginnels and Victorian Steps (where original stone

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and ironwork remain). The George V post box on Belle Vue Road was also suggested but may not be eligible because Post Office control these. It was also noted that the Highland pub has now closed.

5. Publicising the Neighbourhood Plan

- 5a BM reported that the Little Woodhouse Neighbourhood Plan website was now public, although not yet advertised because there was still work to do on it. A new name has been purchased (to avoid adverts appearing in the content) www.littlewoodhouseplan.org Feedback and comments are welcome.

- 5b Publicity activities to be discussed at the Steering Group meeting to be held on Tuesday 13 June 2023 online zoom.

6. Next meeting of the Little Woodhouse Neighbourhood Planning Forum:

Tuesday 11 July at 6pm venue Josephs Well Hanover Way LS3 1AD (to be confirmed)

also

Little Woodhouse Community Forum (LWCF) on Tuesday 4 July 6pm at the Civic Hall
Mike Bacon and Tori Critchley will talk about the future redevelopment of the LGI.

DP thanked PB for developing the draft Plan and all those attending for their support.

End Meeting closed at 19.35pm