

# Little Woodhouse

## NEIGHBOURHOODPLAN

### Public Forum Meeting

**Tuesday 11 July 2023 at 6pm held at Joseph's Well, Hanover Lane LS3 1AD hosted by Mark Pullan**

#### How was the public engaged?

Forum meeting with discussion to preview the website and draft projects for Little Woodhouse Neighbourhood Plan v3 (LWNP).

#### Who engaged the public?

Little Woodhouse Neighbourhood Planning Forum (LWNPF)

#### How were they engaged?

Over 70 Emails to members of LWNP Forum and to LWCA members and local organisations. 400 leaflets delivered to new Heritage Areas

**Where and when did the engagement take place?** Joseph's Well conference room

**Who was engaged? How many people were involved?** 13 people attended the meeting with a further 10 apologies.

**Present:** Deryck Piper (DP) (**chair**), Peter Baker (PB), John Coates (JC), Mark Pullan (MP) (Josephs Well), Sue Thomas (ST), Helen Graham (HG), Philip Graham (PG), Garance Rawinsky (GR), Martin Nokes (MN), Margaret Roberts (MR), Celia Hession (CH), Richard Scott (RS), Barbara Mitchell (BM) (**notes**)

**In attendance:** none

**Apologies:** Cllr Abigail Marshall, Cllr Kayleigh Brooks, Cllr Javaid Akhtar, Freda Matthews (FM), Fe Uhuru (FE), Ursula Klingel (UK), Susan Smith, Richard Barker, Ian MacKay (IM), Kwame Steadman (KS).

#### How did the public engage?

Introductions, circulated documents, onscreen website presentation and discussion.

**Circulated documents** – Agenda; Minutes of last Forum held 23 May 2023; fair copy of draft

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projects. Onscreen documents – all above, website [www.littlewoodhouseplan.org](http://www.littlewoodhouseplan.org)

### DRAFT MINUTES OF MEETING

#### 1 Introductions and welcome

Deryck Piper opened the public meeting. He invited everyone to introduce themselves as there were people who had not attended before. The purpose of the meeting was to receive an update on progress, review the website and discuss the draft list of Projects. Thanks to Mark Pullan for the use of the conference room and refreshments.

**2 Minutes of Forum held 23 May 2023 previously circulated** were agreed as a correct record (proposed DP, sec JC).

#### 3 Update and current issues

- BM reported that since the last meeting the **Neighbourhood Plan v3** had been completed and is now on the website, which was now public and almost completed.
- LWNPF had been invited to discuss feedback with the **Innovation Arc** team looking at changes to the city centre and universities' areas, DP and BM to respond.
- The **LGI Development** team attended last week's meeting of the LW Community Forum to update progress on the new hospitals, funding and schedule: planned to open in 2031 when work can start on the wider site: DP is giving a tour of Little Woodhouse to Tori Critchley (wider site).

#### 3a Heritage Area

- 400 Leaflets were distributed to new areas covered by the proposed **Heritage Area (ST, DP, BM)**. As a result two people attended this meeting. This led to a discussion of the role and function of both conservation areas (CA) and heritage areas (HA) when included

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in a neighbourhood plan. PB – councils have the power to designate CAs but currently no capacity to conduct appraisals: and though there are 3 existing CA areas in LW they have not had appraisals.

- The LWNPF carried out an appraisal of the area following the protocols and with professional input from PB. Some streets particularly of **Victorian terraces** fell outside existing conservation areas so a Heritage Area with wider boundaries is proposed, with policies similar to a conservation area.
- MR asked whether this would protect the housing from future demolition plans such as in the 1970s. PB – when the Neighbourhood Plan is ‘made’ it should offer similar protection from demolition, (though nothing is absolute). BM suggested we had to take every opportunity to protect heritage and housing.
- PG – are the 1930s **Kelso Gardens** covered - Yes, they represent an example of a whole crescent of a style of housing relatively rare in Leeds, and also of family-sized dwellings with gardens, so worth protecting as they form part of the history of the area.
- PG – what makes **heritage**? PB – Leeds Council are planning a Local List of buildings of local importance, as opposed to currently Listed buildings of national significance. PG agreed the Kelsos were an important part of our Area.
- PB – we have also put forward the **Marlboroughs** estate, an example of untouched Brutalist style, with few examples left.
- DP – the Heritage Area is a reminder that the streetscape is as important as the buildings in heritage.

### 3b The website [www.littlewoodhouseplan.org](http://www.littlewoodhouseplan.org)

- BM introduced a brief tour of the website to show the headings and content and

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demonstrate links to documents which can be read or downloaded from the website.

The purposes of the website are threefold:

- To be a store for documents and information
- To be attractive to readers to present the area’s different aspects and to publicise the Neighbourhood Plan
- To present the Neighbourhood Plan and all its documents for the Planning Examiner.
- The main headings are:
  - Home (news)
  - About Little Woodhouse
  - Places
  - Policy Ideas
  - The Neighbourhood Plan
  - Documents
  - Contact (for messages).
- Comments were favourable to the look and content of the site and everyone was asked to look for any gaps or to make any other comments.
- GR – the website is attractive and would be useful to media Location managers, which could bring attention and possible funding for the area.
- BM – Ian MacKay has sent in some useful points and these will be followed up. There is more work to be done: adding more links and making all the evidence supporting the policies available (when this is completed).
- Congratulations to BM (and helpers) for finally putting this together.

## 4 Neighbourhood Plan v3 (N Plan v3)

### a. Projects

- The list is arranged to match the topic headings – Housing, Heritage, Green spaces, Community and Employment, Movement.
- Comments received from Ian MacKay – at this stage, these are actions to explore the opportunity, also it would be useful

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to say whether projects are area-wide or focused on specific area- and to put on a map; also to state how the need was identified and what benefits it would bring. Then identify funding and partners and formulate as Projects with specific goals.

- **PB – Projects are an opportunity** to create a list of things the forum wants done, and to get priority in funding from development money eg CIL - Community Infrastructure Levy (a %age is taxed on developers and has to be spent in the area of the Plan – this is easier if a project list is available)
- Whereas the target audience for the Plan is developers and planners, the target audience for projects is local councillors
- **GR – the Bridge** has been identified as a priority since 2011 and the LGI development and Innovation Arc are opportunities to include this in their plans – the gradient over the Bridge is 1 in 4 at one point. The city centre manager Mark Dunham could be contacted – he was helpful before.
- **Access survey** – GR agreed this would be useful and suggested contacts and information from University of Leeds
- **DP** – we are meeting the **Innovation Arc** team next week in Phase 2 consultation
- **BM** – Ursula Klingel had been unable to attend but suggested that exploring the options for **co-housing should be added** to the Housing list – this was agreed.
- **PG** – is **drugs** mentioned? Delivery vehicles cause problems from speeding. A project might be to improve liaison with the police
- **ST** – add problem of **stolen granite setts** as well as stolen York stone paving.
- **BM** - At this stage we are looking at ideas in principle, what are the priorities and

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what is in our capacity. We need to do more work with local councillors and the Community Committee. Many of the things on the list are raised at the LW Community Forum which meets every quarter.

- **PB** in the longer term when the Plan is made, the Forum will cease and a successor body should take on the work, this could be the **LW Community Forum**.

The current list of Projects so far includes:

### Housing –

- PH1 – respond to planning applications to encourage family type dwellings
- PH2 – raise awareness and involve students in planning housing
- PH3 – *explore options for co-housing e.g.*

### Heritage and Character

- PHC1 – promote identity of Little Woodhouse through signage etc
- PHC2 – identify entrances eg Bridge, LW Street and directions to green spaces
- PHC3 – Placemaking – Park Lane/Burley Street
- PHC4 – Placemaking Burley/Kirkstall Road corridors
- PHC5 – Placemaking – Woodsley Rd Local Centre improvements
- PHC6 – Placemaking – Clarendon Rd/LW Street corner improvement
- PHC7 – Placemaking – Little Woodhouse Bridge between Clarendon Rd and Gt George St

### Green infrastructure

- PG1 – Identify sites for pocket parks and options for funding, planting etc
- PG2 – play spaces – improve usage and identify other appropriate spaces
- PG3 – Carry out a tree survey
- PG4 – identify planting and maintenance guide for small gardens, yards, pots
- PG5 – encourage biodiversity guide eg swift bricks, insect hotels etc

### Community

- PC1 – Graffiti - raise awareness and clean up

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- PC2 Street art – encourage funding and participation
- PC3 Liaison with police over crime eg speeding, drugs
- PC4 Liaison with council over asbo issues eg noise, litter
- PC5 Liaise with residents landlords univs and waste management to address waste systems

### Employment

- PE1 encourage better links with local businesses and organisations eg email newsletter

### Movement

- PM1 continuation of current bus services and improve access to buses in other parts
- PM2 prioritise parking for residents
- PM3 improve safety access and attractiveness of LW Bridge
- PM4 identify and address traffic problem areas
- PM5 identify areas for improvement of pavements
- PM6 Commission and/or carry out an access survey to identify obstructions

### Any other suggestions?

- All – think about what should be on the list and what are priorities – we will have to come back to the list.

### 5. Publicising the Neighbourhood Plan

- BM reported that progress on completing evidence papers has been slower than expected – several pieces of work still remained to be done, including the community assets and business list, compiling the list of evidence and adding them to the website.
- In addition, this autumn is the **30<sup>th</sup> year** of the **LW Community Association**. A heritage walk will take place on 9 and 10

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September and Apple Day on the Rosebank. A celebration social event is planned for October/November. These would be opportunities for publicity. However this may affect the timing of the next Neighbourhood Forum planned for October (*NB new date see below*).

- Conversations with Ian MacKay suggested a likely timetable could be with the submission of our documents in October, then the formal stages of consultation could begin but would probably not be completed by May 2024 local elections so May 2025 would be more realistic. More local publicity needs to take place in addition to the formal 6-week public consultation (this could be longer). BM – we would also have to bear in mind the academic timetable. It may make sense to combine the referendum timing with Hyde Park and aim for May 2025.

### 6. Next meeting of the Little Woodhouse Neighbourhood Planning Forum:

**Tuesday 21 November 2023 – Neighbourhood Planning Forum and AGM at 6pm – 7.30pm**  
**Swarthmore Education Centre, Woodhouse Square LS3 1AD (to be confirmed)**

Please note this is a change to date previously circulated.

**also**

***Little Woodhouse Community Forum (LWCF) on Tuesday 10 October at 6pm at the Civic Hall***  
which raises issues of local concern with councillors and officers

**DP thanked Mark Pullan and his staff for providing the room and refreshments and also everyone for attending.**

**End** Meeting closed at 19.35pm