

# **Little Woodhouse Neighbourhood Planning Forum Public Engagement - List of Meetings and Engagements June 2013 – Feb 2016 Pre- Forum designation**

Date	Stages of plan	Milestone	Means of engagement	Who was engaged	Publicity	Outcomes
<b>2013</b> June	Pre		INW Area briefing on Neighbourhood Planning	Cmty reps from INWArea Jenna Riley, Ian MacKay	LCC Email to activists	Expressions of interest in np
September	Provide initial views		LW Community Forum meeting at Civic Hall	LW Residents and reps of orgs in LW	LW Email widely circulated	Proposal to set up Interim NP steering group agreed
October - December	1.		LWCA - SHCA	Cttee members of LWCA and SHCA, Jenna Riley (JR) LCC Planning	Email	Discussion of possible boundaries and joint working
<b>2014</b> Jan March	1.		LW Community Forum	LW Residents and reps of orgs	Email	Proposal to designate a NP Area and set up a forum adopted
April	1.	Application for NP Area designation	LW steering group meeting	FM BM DP FO'B (LUU), JR	Email	Identify key interest and stakeholders, submission of application for Neighbourhood Area and for funding
May		Consultation May - June	LW steering group letter	70+ LWCA members and contacts in LW Area	Emails and letters	Advertising consultation period for neighbourhood area
June JULY			LWCommunity Forum	LW residents and reps	Email, handouts	Briefing on range of issues covered by NP
July			LW steering group meeting	FM BM DP FOB JR PB	Email	Preparation of funding application and project plan July – Dec 2014
July 8			LW Community Forum	LW residents and reps, Ian MacKay	Email	Briefing on neighbourhood planning progress and next steps; Vote agreed
August			LW steering group	FM DP BM FO'B PB	Email	Ask Cllrs to support at meetings; membership approaches
September			LW steering group	FM BM DP GB (LUU) LB (LBU)	Email	Funding appl successful; local meetings approach; questionnaire prepared; Rosebank event prepared
Aug 7 & Oct 25			Rosebank open air gala	Local residents Belle Vue Rillbanks and Rosebanks	2000 Leaflets door to door	Info & conversations with public, questionnaires good/bad about LW

## Little Woodhouse Neighbourhood Planning Forum Public Engagement - List of Meetings and Engagements June 2013 – Feb 2016 Pre- Forum designation

<b>2014 October 28</b>	1.	<b>Launch of LW interim forum</b>	<b>Swarthmore Open public meeting - groups</b>	Cllr Towler; Jenna Riley; Peter Baker Attendance – 3 students 15 residents = 18	2000 Leaflets and emails	Public launch Interim Forum; Questionnaires and discussion group – positives and negatives of the Area
November December			Steering group meetings	FM LB DP BM PB	Email	Scoping of core strategy policies; Finance and membership discussed; LW Issues paper discussed
2015 January 28			Steering Group meeting	EM (LBU) GR DP FM BM JR PB	Email	Papers for Application for designation of LWNP Forum; draft constitution & Project Plan 2015
<b>February 3</b>		<b>Designation of LW Nbhd Area</b>	Letter of Area designation LCC			Area boundary designated
Feb 23			Steering Group - Swarthmore	DP FM BM LB PB	Email	Draft invitations and draft appl for NP forum designation; Wk exp student Lauren Gittins- maps
Feb March			Invitations to join LWNP Forum		70+ Letters and emails	Invite to Forum membership, draft constitution v2
March 18		<b>Launch event - vision</b>	<b>Open public meeting – Swarthmore Education Centre</b>	30+ attended	2000 Printed leaflets and letters	Vision for LW – group work findings Membership forms completed
April 8			Steering group	DP FM LB (LUU) BM CH	Email	Constitution v3 List of maps resources – LG (wk exp)
May 12			LW Community Forum	LW residents and reps	Email	Constitution and Vision presented and comments
May 19			Steering group	DP FM BM LB (LUU)	Email	Amends to Vision and constitution v4; list of maps – LG; members 25 Wk exp students A Scott, G Asumado
May 20			LW Community Association		Email	Presentation of Amended Vision and constitution v4
June 2	1.	Stakeholder engagement	Community partnership meeting – Leeds City College, Park Lane Campus	BM (LWNP) Marlborough res SB PW KB; TH GW (LCColl)	Emails follow up after public meeting	Future plans LCC applied for redevelopment funding for campus; cmtty views expressed; agreed to improve awareness of cmtty
June 2			Feedback on Vision from IM	DP BM		Vision v5

# **Little Woodhouse Neighbourhood Planning Forum Public Engagement - List of Meetings and Engagements June 2013 – Feb 2016 Pre- Forum designation**

<b>2015</b> June 16			Steering group	DP FM BM AJ (LU) LB (LUU) A Scott (LU) PB	Email	Approve amended drafts
<b>July 21</b>	1.	<b>Vision</b>	<b>Open public meeting - Swarthmore</b>	Cllr Harper, 9 residents 4 univ & student reps, PB, 2 police = 17	1000 Leaflets Emails and letters	<b>Approval of Vision and constitution;</b> SWOT – group work Vision v6
July 29			Steering group	GR DP SH(LBUU) BMcK BM FM PB	Email	Amendments after public meeting; Stakeholders analysis; approve application for Forum designation; 33 completed members
July 31			CIL workshop Leeds City Council	BM attended	LCCemail	CIL for LW set at £5 (outer Ls £90)
Sept 15			Steering group	DP FM BM SH (LBUU)	Email	Update on designation; Discussion comms strategy – key groups
Nov 7			LBU seminars on N Planning	Other Leeds NP groups	LBU email	Information and discussion on NP progress
November 9		Application for designation of NP Forum		Leeds.gov.uk	Emails – copy of application and response form	Members List (39)
Nov 10			Steering group	DP FM BM VA PB	Email	LW list from Site Allocations Plan; draft project plan Jan – June 2016
Nov 27 – Jan 15		Consultation		Leeds.gov.uk	Leeds.gov.uk	Details of consultation circulated; support from Hyde Park NPF
Dec 10			Steering group	DP FM BM GR VA PB	Email	Response to SAP; Project plan Jan-July 2016; prepare funding appl; G Asumado report on international students; planning for evidence, factual and consultation
<b>2016</b> Jan 14			Steering group	DP GR FM BM PB apols - AJ SH ST JF VA	Email	Issues paper reviewed; objections to City Reach and Moorland Av blocks
<b>Feb 16</b>		<b>Designation of Neighbourhood Forum</b>	Steering group Email confirmation from IMacKay	DP FM VA AJ BM PB	Email	Designation finally agreed; funding from Locality agreed; mapping student housing; next public meeting